



Society Handbook

2019—2020

www.lichfieldsocietyofartists.co.uk



Lichfield Society of Artists



@artLichfield

Web site

www.lichfieldsocietyofartists.co.uk

Lichfield Society of Artists Handbook for 2019/20

Published March 2019



Membership

Membership of the society is open to artists in all media and of every ability and to all who are interested in art for whatever reason. Application forms for membership are available from the membership secretary or on the website at:

www.lichfieldsocietyofartists.co.uk

Annual subscription is £25 with no joining fee.

To: Chris Carter, 39 Haymoor, Boley Park, Lichfield WS14 9SS

Cheques payable to “Lichfield Society of Artists”

For Standing Order details phone Chris on 07967 727369

Email: chris.carter55@ntlworld.com

Honorary Membership

Honorary membership is awarded to members who have supported the Society for many years and to non-members who have made outstanding contributions towards the running of the Society.

They include:

Michael Fabricant MP & David Poxon RI NWS - Patrons;
Margaret Harrison; Pat Brennan; Royston Evans; Mary Pochin;
Stuart Harrison; David Lawton; Tony Adams; John Wood; Sue Price; Brian Ebrey

The Alfred Pochin Award

This award is given for services to the Society and is presented by or on behalf of Mary Pochin at the Annual General Meeting. It takes the form of a silver salver and commemorates Alfred Pochin’s work for the society from when he founded it in 1945 until his death in 1963.

It is awarded this year of 2019 to:

Brian Ebrey

For his long service to the society as a past Chairman and as its Membership secretary for 20 years.

Patrons

Michael Fabricant MP, David Poxon RI NWS

President

Tony Adams

Vice President

Beryl Evans

Officers and Committee 2019—2020

Chair	Christine Taylor
Vice Chair & Education Liaison	Sue Crudgington
Secretary & Communications	Jason Reakes
Treasurer & Membership	Chris Carter *
Exhibitions	Mark Thomas
Excursions	Sue Brindley *
Programme secretary	Beryl Evans
Painting Evenings	Tony Adams
Welcome desk	John Shipton
Sound, Camera, Lighting	David Gough *
Demonstrations assistant	David Barnes *
Events support	Jan Flynn
Minute secretary	Valmai Bowden
Sound, Camera, Lighting	Chris King
	Tony Barancewicz

* Indicates committee members due to retire in 2020. They are eligible to stand for re-election.

The following society members assist the committee

Calligraphy	Susan Price
Awards secretary	Dennis Rollason

The committee would like to thank everyone who assists with the running of the society. It continues to exist with the active support and involvement of its members.

Demonstration Evenings

Demonstration evenings, with guest artists, are held on the 2nd Wednesday of each month at 7:30pm in Saxon Hill Academy, King's Hill Road, Lichfield, WS14 9DE.

See centre pages for this year's calendar.

Visitors are very welcome for a small contribution of £3. Tea, coffee, and biscuits are available for 50p.

Painting Evenings

These are also held at Saxon Hill Academy at 7:30pm on the 4th Wednesday of most months. You are welcome to join this friendly group for just £2:50 to paint or draw in the company of like-minded people. Tea, coffee, and biscuits provided.

One-day workshops

Occasionally, one-day workshops are held with the guidance of an invited artist. See Diary in centre pages and contact Beryl Evans for details.

Day Excursions

If you have suggestions for day excursions or events to visit, do please talk to Sue Brindley who will be organising events this year. Sue can be contacted on 01543 426773 or 07946 253451. or on email at susandbrindley@hotmail.co.uk

See the Diary for proposed visits this year, but do be sure to check details with Sue and to visit the website for up to date information

Flower Painting Group

Committee member Valmai Bowden coordinates the monthly meetings of the Society's *Flower Painting Group* which caters for the interests of members with an artistic interest in all things botanical and meets on a Friday afternoon at Lichfield Community Fire Station, Birmingham Road, Lichfield WS13 6FA. If you would like to join this group, or would like to set up a special interest group of your own under the Society's auspices, please speak to a committee member, or send your email enquiry to lichfield.artists@gmail.com

Newsflashes

Members with internet access and active email accounts are encouraged to sign up to receive the Society's "Newsflash" updates which provide frequent alerts, "breaking news", and important items of up-to-date information. Important information will also be available at our demonstration evenings.

Westgate and St Giles Hospice Open Exhibitions

Semi-permanent artwork displays are held at the Westgate Practice, Greenhill Medical Centre, Lichfield, and at St Giles Hospice, Whittington. Entry forms will be sent out in good time and work is selected on a first come, first served basis. There are no hanging fees, but sales commission applies. You may replace any work that is sold. The exhibitions are refreshed every six months.

Further details from Mark Thomas (Westgate) and Jason Reakes (St Giles).

IMPORTANT NOTE ABOUT INSURANCE

One of the important benefits of membership is that the society enjoys public liability insurance cover for events, exhibitions, excursions, and other activities involving both artwork and craftwork *which are organised by the committee and officially conducted under the auspices of the Society.*

Individual items of art- and craftwork are not covered against theft or damage and need to be separately insured by the artist.

General Exhibition Rules and conditions of entry

The general principle is that any artistic work is acceptable in any medium so long as it meets the following criteria:

- It is of a size that can be accommodated in the space available.
- It is not a print or a reproduction (prints may be sold from the browser but not exhibited)
- Notwithstanding the above, where printing is the only method of display for a work of art—for example, in the case of Digital art, this is allowed so long as there are not multiple copies in circulation, in which case it is best shown in the browser section.
- It is the exhibitor's own original work
- It complies with all national and international copyright legislation
- It does not contain pornographic material

Presentation

Exhibits should be submitted unwrapped and clearly labelled on the back with the title of the work, price, artist's name and telephone number. Works not intended for sale should be clearly marked "NFS". Unframed paintings for the browser should be mounted, wrapped in clear film, and clearly labelled as above.

Picture frames must be fitted with 'D' rings and properly strung. Frames with a single centre hook are not accepted. Presentation, mounting, and framing MUST be of a high standard.

Stewarding

It is a condition of entry for main exhibitions that exhibitors may be called upon to act as stewards at least once during the exhibition. Another person may be nominated to steward in the exhibitor's place. Availability for stewarding should be notified to the exhibition organiser at the time of entry.

Removal of Exhibits

Exhibits may only be removed at times previously notified on exhibition entry forms. The Society cannot be held responsible for artwork not collected. Such work may be subject to a handling fee. Work not collected within 6 months of exhibition end may be disposed of.

Sales

Artwork sold during an exhibition will usually be subject to sales commission. Payment for sales will be made within 30 days of the close of the exhibition.

Prizes

All award winners receive a certificate. Many dedicated awards receive a trophy which must be returned in time for the following year's exhibition.

Insurance

The society has public liability insurance for all events featuring 2D and 3D artwork but it does NOT have insurance covering damage to or loss of individual works of art. Members are advised to arrange their own such insurance should they deem it necessary, otherwise art works are exhibited at the exhibitor's own risk.

IMPORTANT!

**If you require Exhibition Entry forms other than by email,
they are available at Demonstration Evenings
or Contact Mark Thomas.**

The information contained in this Handbook is correct at the time of going to print, but our Society's dynamic programme of activities, including additional events and occasional cancellations, can change at short notice. Please therefore consult our regularly updated website which contains the latest and most accurate information.

lichfieldsocietyofartists.co.uk

SPECIAL ANNOUNCEMENTS!

Historic milestone

The first public meeting to discuss the idea of founding an art society in Lichfield was held at the Guildhall in October 1944. Our Society's first public exhibition of artwork took place in June 1945. A series of special events and activities to mark our Society's approaching 75th anniversary is being developed by the management committee, the details of which will be communicated in due course.

Archive

A fascinating collection of committee meeting minutes from the past, exhibition catalogues, yearbooks, newspaper cuttings and photographs documenting important stages in the development of our Society exists and is being added to, year by year. The archived material records the artistic activities of our members over many decades. It also bears testament to the ambition and commitment of the founding members and of those who have continued to run the Society through good times and bad since the Second World War. Members in possession of relevant material that they would like to donate to the Society's archive are requested to inform a committee member in person, or to send an email notification to lichfield.artists@gmail.com

Lichfield Society of Artists: Constitution

(Passed at the AGM 1971; amended 1993, 2004, 2007, 2017)

The name

The name of the society shall be Lichfield Society of Artists.

Objectives

The objective of the society is to promote the practice and appreciation of the visual arts through exhibitions, guest artist demonstrations, workshops, painting evenings, cultural excursions, communications, community engagement, and any other appropriate initiatives.

Membership

Membership shall be open to anyone aged 17 years or over. The period of annual membership begins on 1 April. Resignations from membership are requested in writing to the membership secretary.

At the discretion of the management committee, honorary life membership may be awarded to members in recognition of their outstanding contribution to the society. Presidents and vice-presidents shall automatically be awarded honorary life membership.

Subscription

The annual membership subscription shall be proposed by the management committee, approved at the AGM each year and become due for payment by the end of March. Membership will cease if renewal subscription remains unpaid by the 30th June. Members joining the Society during the three months preceding 31st March shall have the next full year's subscription included in their fee.

Patrons

The management committee may, from time to time, extend an invitation to become a patron to individuals in the community whose interest in and support of the visual arts may benefit the society through their association with its objectives and activities.

Awards

To encourage members to maintain a high standard of work and to acknowledge achievements in artistic excellence, a number of awards are made on the occasion of the society's public exhibitions. These awards are made at the discretion and in the judgement of an independent panel comprising at least two external experts who are not members of the society. A list of current awards is maintained by the Management committee.

Fundraising

The management committee may, from time to time, authorise fund-raising initiatives and/or invite external organisations to support the society's activities through sponsorship agreements, donations or other appropriate forms of financial assistance.

Meetings

An annual general meeting (AGM) open to all members shall be held in March each year.

All members shall be given at least one month's notice of the AGM and shall be entitled to attend and vote.

The business of the AGM shall include:

(i) receiving reports on the society's activities over the year from the chair and from members of the committee with special responsibilities.

(ii) receiving a report from the treasurer on the finances of the society.

(iii) electing or re-electing members of the management committee for the coming year.

(iv) setting the subscription for the following year and

(v) considering any other matter as may be decided.

Extraordinary general meetings may be convened at the discretion of the management committee or, alternatively, at the request of at least ten society members to discuss matters of particular urgency or importance.

Management Committee

The management committee is responsible for the day-to-day management, administration and execution of the society's activities.

The management committee comprises four officers (chair, vice-chair, secretary and treasurer) supported by at least three (3) and no more than eleven (11) further committee members.

Nominations for election to the management committee should have the consent of the nominee and be submitted in writing to the chair at least 14 days prior to the AGM at which time a seconder will also be required. If the

number of nominations exceeds the number of vacant positions on the committee, a ballot shall take place as determined by the chair.

Election to the management committee is by majority vote at the AGM and lasts for a period of three years, after which existing committee members may stand for re-election.

The management committee may at any time co-opt members to attend meetings, advise and assist the committee and support the work of running the activities of the society in a non-voting capacity.

The management committee shall convene meetings of its members no fewer than four times a year for the purpose of reviewing, planning and approving the society's activities. A quorum shall comprise one third of the management committee and not less than four members. The chair shall have a casting vote.

A standing committee consisting of the four officers shall have the authority to take decisions on matters that cannot be deferred until the next full committee meeting.

10. Duties of the Officers

(a) The duties of the Chair are to:

chair meetings of the committee and the society

represent the society at external functions/meetings that the society has been invited to

act as spokesperson for the society when necessary

(b) The duties of the Secretary are to:

take and keep minutes of meetings

prepare the agenda for meetings of the committee and the society in consultation with the chair

ensure the membership list is maintained

deal with correspondence

collect and circulate any relevant information within the society

(Each of these tasks may be delegated if appropriate)

(c) The duties of the Treasurer are to:

supervise the financial affairs of the society

report on the society's finances at each committee meeting

provide audited accounts to the AGM for approval

Sub-committees

The management committee may constitute such sub-committees from time to time, as may be necessary and co-opt members to such committees. The leader/chair of each sub-committee shall be appointed by the management committee, and all actions and proceedings of each sub-committee shall be reported to and confirmed by the management committee. Sub-committees shall be subordinate to and may be regulated or dissolved by the management committee.

President

A president and vice-president may be proposed by the management committee for approval by the membership at the AGM. Both positions are for five years, after which the incumbents may be eligible for re-election. The president and vice-president may attend any meetings of the management committee in a non-voting capacity.

Declaration of interests

It is the duty of any member who is involved directly, indirectly, professionally or financially in any matter discussed at meetings of the management committee to declare such interests. They may attend such meetings and participate in discussions, but may not vote.

Suspension of the society

The society may be suspended by a simple majority vote of the management committee ratified by the membership at an extraordinary general meeting. Should unforeseen circumstances precipitate such a development, the management committee would appoint a trustee to administer the society's funds and assets with the intention of re-launching the society when conditions permit.

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LSA 2019 Diary

IMPORTANT—Please check the website for up-to-date information

March 22nd **Spring Guildroom Exhibition handing-in day. 5pm—5:30pm**
March 23rd and 24th Spring Exhibition in the Guildroom 9am—5pm
March 24th Collect Paintings from Spring Exhibition 4pm - 4:30pm
March 27th Informal Painting evening: Saxon Hill Academy 7:30 - 9:30pm
April 5th Flower Painting Group at Fire Station 1:30pm - 4:30pm
April 10th Demonstration 7:30pm. Angela Gaughan: “*Acrylic Wildlife*”
April 13th Portrait day workshop with Nick Logan at The Cooper Room, Shenstone
April 24th Informal Painting evening: Saxon Hill Academy 7:30 - 9:30pm
April 28th Coach excursion to *Fresh Contemporary Art Fair*, Cheltenham
April 30th to May 28th “*Abstraction*” Exhibition at Shenstone Community Library
May 3rd Flower Painting Group at Fire Station 1:30pm - 4:30pm
May 8th Demonstration 7:30pm. Jenny Aitken: “*Oil Landscapes*”
May 12th Coach excursion to *Royal Hort Soc Malvern Spring Festival*
May 14th Committee meeting 7pm at Tesco Community Room
May 22nd Informal Painting evening: Saxon Hill Academy 7:30 - 9:30pm
June 7th Flower Painting Group at Fire Station 1:30pm - 4:30pm
June 12th Demonstration 7:30pm. Rob Wareing: “*Portrait in oil/pastel*”
June 26th Informal Painting evening: Saxon Hill Academy 7:30 - 9:30pm
June 29th & 30th Whittington Open Gardens
July 5th Flower Painting Group at Fire Station 1:30pm - 4:30pm
July 10th Summer Event and Internal exhibition 7:30pm at Saxon Hill
July 14th Coach excursion to *Patchings Festival*
July 16th Committee meeting 7pm at Tesco Community Room
July 24th Informal Painting evening: Saxon Hill Academy 7:30 - 9:30pm
Aug 2nd Flower Painting Group at Fire Station 1:30pm - 4:30pm
Aug 14th Demonstration 7:30pm. Kara Strachan: “*Acrylic Seascape*”
Aug 28th Informal Painting evening: Saxon Hill Academy 7:30 - 9:30pm
Sept 6th Flower Painting Group at Fire Station 1:30pm - 4:30pm
Sept 7th Whittington Countryside and Craft Fair
Sept 10th Committee meeting 7pm at Tesco Community Room
Sept 11th Demonstration 7:30pm. Barbara Meek. “*Batik Flower Painting*”

Sept 25th Informal Painting evening: Saxon Hill Academy 7:30 - 9:30pm
Sept ? Lichfield Art Fair at Lichfield Cathedral (Date to be confirmed)
Oct 4th Flower Painting Group at Fire Station 1:30pm - 4:30pm
Oct 9th Demonstration 7:30pm. Colin Joyce “*Watercolours*”
Oct 23rd Informal Painting evening: Saxon Hill Academy 7:30 - 9:30pm
Nov 1st **Autumn Guildroom Exhibition handing-in day. 5pm—5:30pm**
Nov 1st Flower Painting Group at Fire Station 1:30pm - 4:30pm
Nov 2nd and 3rd Autumn Exhibition in the Guildroom 9am—5pm
Nov 3rd Collect Paintings from Autumn Exhibition 4pm - 4:30pm
Nov 9th *Botanical Watercolour Painting* day workshop with Jeni Neale from Birmingham Society of Botanical Artists, The Cooper Room, Shenstone
Nov 12th Committee meeting 7pm at Tesco Community Room
Nov 13th Demonstration 7:30pm. Rob Mason
Nov 27th Informal Painting evening: Saxon Hill Academy 7:30 - 9:30pm
Dec 6th Flower Painting Group at Fire Station 1:30pm - 4:30pm
Dec 11th Christmas event and Internal Artwork exhibition.

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Jan 3rd Flower Painting Group (Venue to be confirmed)
Jan 8th Demonstration 7:30pm. Nick Logan “*Charcoal Portrait*”
Jan 22nd Informal Painting evening: Saxon Hill Academy 7:30 - 9:30pm
Feb 7th Flower Painting Group (Venue to be confirmed)
Feb 12th Demonstration 7:30pm. Mark Warner. “*Acrylic Landscape*”
Feb 26th Informal Painting evening: Saxon Hill Academy 7:30 - 9:30pm
March 6th Flower Painting Group (Venue to be confirmed)
March 19th Annual General Meeting (note: third Wednesday, not second)

IMPORTANT—Please check the website for up-to-date information

***Please contact Mark Thomas if you require Exhibition Entry
Forms other than by email. Thank you.***